

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: JANUARY 2024 - MAY 2024**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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**18 January**

**Scrutiny Matters**

To Receive the Joint Task and Finish Inquiry Report on the Replacement LDP	To Receive the Joint Task and Finish Inquiry Report on the Replacement LDP			Cabinet
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**Leader**

Shared Prosperity Fund Update	The report will provide an update on the Shared Prosperity Fund in Cardiff and outline the strategy for the last financial year.	AMBER		Cabinet
School Organisation Planning: Primary School Places to serve Cathays and parts of Gabalfa, Heath, Llandaff North and Plasnewydd	Further to the Cabinet Decision on 19 October 2023 it was agreed that prior to implementation of the proposals, a further report will be provided to the Cabinet providing details of any objections received, the proposed responses to those objections and recommendations for implementation or otherwise of the proposals, and sources of funding for the full set of proposals.	AMBER		Cabinet

**Culture, Parks & Events**

Skatepark Strategy	The current infrastructure for skateboard parks is high maintenance, noisy, revenue intensive, poor design and not located in the best areas for the city in terms of demand. Skateboarding often takes place in public urbanised areas (Callaghan Square/Hayes) and is a perceived nuisance to pedestrians.	GREEN		Cabinet
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	The skatepark on Cardiff Bay Barrage has proven to be well designed and popular with skateboarders as a destination site. Skateboarding is now an Olympic sport and is excellent for engaging young people and promoting physical activity and reducing obesity.			

### Finance, Modernisation & Performance

Non-Domestic Rates - Write Offs	The purpose of the report will be to obtain formal authorisation to write off National Non-Domestic Rate debts which are in excess of £100,000 in value. The request is made in accordance with Part 3, section 2, of the Cardiff Council Constitution, Executive Decision making function number 20. The debts to be written off exceed the level at which officers have delegated powers to deal with, and therefore authorisation is required from the Executive.	GREEN		Cabinet
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### Investment & Development

REFIT:4 2023/24	Strategy outlining energy efficiency physical interventions within the Built Environment using the REFIT model.	GREEN		Cabinet
Atlantic Wharf Update	To present the outline business case for the future of the Red Dragon Centre Site at Atlantic Wharf and review the market engagement.	AMBER		Cabinet

### Tackling Poverty, Equality & Public Health

Participation Strategy 2023-27	The Participation Strategy 2023-27 seeks to improve engagement with seldom heard voices and to amplify the voices of people who are currently less likely to get involved in the decision-making process. It is made up of two parts; part one focuses on Consultation and Engagement to Promote Citizen Voice in Decision-making and part two focuses on Promoting Participation in the	AMBER	A public consultation will take place during August and September 2023 including a survey	Cabinet
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	Democratic Process. Each part is followed by an action plan. The strategy is a requirement of the Local Government and Elections (Wales) Act 2021.		available in five languages (online and hard copy) and focus groups with under-represented groups.	

### Transport & Strategic Planning

The City Parking Plan	The Transport White Paper provided a commitment to <i>“introducing a comprehensive approach to parking across the whole city, including addressing unmanaged street parking in areas where local residents are regularly inconvenienced”</i> (Section 4.1). The <i>“City Parking Plan”</i> has been developed to meet this commitment.	AMBER		Cabinet
Shared Regulatory Service Annual Report 2022-23	To provide a briefing to Cabinet on the Shared Regulatory Services Annual Report for 2022-23.  To comply with Clause 5.6 of the revised SRS Joint Working Agreement; this enables the Cabinet to receive the SRS Annual Report 2022-23 for information purposes.	GREEN		Cabinet

### February

### Leader

Corporate Plan 2024-27	To enable the Cabinet to consider the draft Corporate Plan for 2024-27 and recommend it to Council for approval.	RED		Council Cabinet
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### Climate Change

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One Planet Cardiff - Annual Review	To feed back on the progress of the strategy, to report annual carbon reduction statistics over the course of the previous year, and to update and refine the delivery and action plan for the coming period	AMBER		Cabinet

### Education

Cardiff School Organisation Planning and Investment Strategy	<p>At its meeting on 19 January 2023, the Cabinet received a report which outlined the challenges and opportunities facing Cardiff in the development of the education estate.</p> <p>It was agreed at this meeting it be agreed that officers bring forward a School Organisation Strategy within the next financial year that leads to priority projects against the new rolling programme of funding of the Sustainable Communities for Learning.</p> <p>The detail of the strategy will be set out in this report along with the timeframe for associated work to inform the Sustainable Communities for Learning bid and proposed catchment arrangements.</p>			Cabinet
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### Finance, Modernisation and Performance

Budget Monitoring Month 9	The report will outline the overall financial monitoring position of the Council revenue and capital accounts. This will include an analysis of key variances nine months of the financial year.	GREEN		Cabinet
Budget Report 2024/25	This report will deal with the budget setting for the 2024/25 budget. The report will highlight issues known once the settlement is provided.	GREEN		Cabinet

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**Housing & Communities**

Cardiff Council's response to the consultation on the Welsh Government White Paper 'Ending Homelessness in Wales'	The Welsh Government has published a White Paper that sets out a range of proposals to change to policy and law, to end homelessness in Wales, this report will set out the Council's response.	GREEN		Cabinet
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**March**

**Leader**

Council as the Corporate Trustee - Governance Arrangements				
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**Cimate Change**

Rebalancing Recycling	To deliver the Recycling Strategy 2022-25 – Cleaner and Greener with the aim to improve Recycling Performance for Cardiff	AMBER		Cabinet
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**Education**

School Admission Arrangements 2025/26		AMBER		Cabinet
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	<p>In accordance with Section 89 of the School Standards and Framework Act Education (Determination of Admission Arrangements) (Wales) Regulations required to review the School Admission Policy annually.</p> <p>The School Admission Arrangements must be determined for implementation 2024.</p> <p>This report summarises the views expressed during the consultation with regard to how to proceed.</p>			

### Finance, Modernisation & Performance

Pay Policy Statement 2024/25	The Council also has a statutory requirement under the Localism Act 2011 to produce a pay policy statement on an annual basis. The first statement was in place in 2012 and they have been produced annually since. Agreement (and subsequent publication) of this 2024/25 annual Pay Policy Statement will ensure continued compliance with this legislation.	GREEN		Cabinet Council
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### Housing & Communities

Housing Revenue Account (HRA) Business Plan 2024/25	<p>Issues covered in the HRA Business Plan are to:</p> <ul style="list-style-type: none"> <li>• set out the authority's purpose or mission as a social housing landlord;</li> <li>• set out objectives and standards for the service;</li> <li>• plan how to achieve the objectives and standards set out (the strategies);</li> <li>• plan resource and financial requirements;</li> <li>• provide a framework for monitoring and evaluating the progress of the housing 'business';</li> <li>• communicate the authority's plans to its tenants, Welsh</li> </ul>	GREEN		Cabinet
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	<p>Government, other key stakeholders, partners and the wider community.</p> <p>The report is proposing to;</p> <ul style="list-style-type: none"> <li>• encourage more efficient use of housing assets;</li> <li>• increase the transparency of the HRA;</li> <li>• assist authorities in planning their housing management strategy;</li> <li>• put authorities' housing accounts onto a more business-like basis.</li> </ul>			
<p>Overcladding Nelson House / Loudoun House</p>	<p>Following the Grenfell Towers tragedy, Cardiff Council tested the cladding on its' domestic high-rise blocks of flats and took the decision to remove it.</p> <p>A phased approach was taken for the re-cladding of these blocks. Phase 1 – Lydstep Flats is currently at the construction stage, and it is now the intention to move to Phase 2 – Nelson House / Loudoun House.</p> <p>Consultants were engaged to develop design options for the Council to consider.</p> <p>The option considered the safest in respect of fire safety was to move forward with the brick option, and this is the option that was approved for phase 1 (Lydsetp Flats). The same option is proposed for Nelson House / Loudoun House.</p> <p>The recommendation is to appoint a Contractor to deliver these works via a mini competition under the South SEWSCAP3 Framework.</p>	<p>AMBER</p>	<p><i>Housing and Communities will consult with residents and local ward members as the scheme develops and communication will be in person and via letters.</i></p>	<p>Cabinet</p>



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### Investment & Development

City Hall (Core Office Update Report)	<p>To provide an update on the work to develop a Full Business Case for the Council's Core Offices, including:</p> <ul style="list-style-type: none"> <li>the outcome of the Core Office Requirements Gathering Exercise</li> <li>the outcome of the soft marketing exercise for City Hall</li> <li>an update on the heating solution for City Hall</li> <li>the presentation of options for City Hall maintenance and repair.</li> </ul>	AMBER		Cabinet
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### Tackling Poverty, Equality & Public Health

Strategic Equality Plan 2024-28	Review and revise Strategic Equality Plan, 2020-24. To ensure compliance with The Public Sector Equality Duty, specific to Wales, the Council is required to develop and publish a strategic equality plan, every four years.	AMBER		Cabinet
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### Transport & Strategic Planning

Delivering a Bus Priority Network for Cardiff	There is a need for Cardiff to have a bus priority strategy that aligns with the network aspirations in the Transport White Paper. The bus network also required mapping to identify key corridors, routes and infrastructure items that can be used to form a programme for bus priority delivery.			Cabinet
Updated Highway Maintenance Policy Document Part A	This Highway Maintenance Policy part A relates to the functions delivered by the <b>Highways Infrastructure and Operations Teams</b>	GREEN		Cabinet

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(2024)	that manage and maintain the highway network for which the Council is responsible as the Highway Authority. The Highway Maintenance Policy will be periodically reviewed particularly in response to changes in legislation, the development of case law or Council reorganisation.			

**May**

**Culture, Parks & Events**

Fields In Trust	<p>Fields in Trust is a registered charity that protects, supports and champions parks and green spaces. The charity works to protect parks, playing fields and open spaces in perpetuity through legal agreements with landowners most commonly the local authorities.</p> <p>The Council currently has ten sites that it has entered into protection with the charity under agreements. These being Heath Park, Roath Recreation Ground, Moorland Park, Llanishen Park, Pontpennau Playing Fields, Pontcanna Field, Hywel Dda Open Space and Rumney Recreation Ground.</p> <p>Through the proposed report the Council will be looking to put a further tranche of site, to be confirmed, in trust.</p>	GREEN		Cabinet
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**Housing & Communities and Tackling Poverty, Equality & Public Health**

City Centre Youth Hub	Feasibility work is taking place to scope the potential for an integrated hub for young people which will bring local authority and partner services together in one location, to provide a wide range of advice, information and	AMBER		Cabinet
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	<p>support for young people.</p> <p>A range of potential locations for this facility have been researched in recent years including refurbishing the Grassroots building on Charles Street. A potential building, number 28, The Parade is currently being investigated for consideration. The site comprises a 4-storey main building (Grade-II listed), a 2-storey annex and outside space. The buildings are generally in a poor state of repair, particularly the main building.</p>			